



FEB News & Events

Oregon Federal Executive Board

Partnerships for a More Cost Effective Federal Government

www.oregon.feb.gov



Volume 7-05

April 2005

OFEB Policy Committee Approves Leadership Development Proposal

The Oregon Federal Executive Board (OFEB) Policy Committee met on March 17th and approved an extensive new federal employee leadership development and training program, to be established and managed by the OFEB. Senior Executive Service (SES) candidate Lynn Flint, Assistant Director of the Veterans Affairs Regional Office in Portland, presented the proposal that she had been preparing since early February. This program is expected to fulfill a significant succession planning need for our federal community, providing local training for first and mid-level managers to “fill the pipeline” as baby boomers continue to retire. Lynn was commended on the depth of her research and the flexibility of the proposal, and was asked to finalize a needs assessment and conduct some initial marketing for the program.

The curriculum will consist of three initial components with varying levels of involvement. Ten to fifteen candidates will be chosen at the start of calendar year 2006 to take part in a full certificate training program, which will consist of a balance of self-study, classroom and experiential training. It will focus on developing competencies from the Office of Personnel Management's Executive Core Qualifications (ECQs). The initial two components, a distance/e-learning/self-study component and classroom training, will be rolled out and tested during the remainder of this year. Courses from these two segments will also be available to any federal employees who wish to take them, without requiring participation in the full certificate program. The third component, consisting of job shadowing, mentoring and detail assignments, will be more limited in scope and introduced with the certificate program in 2006. The overall schedule and some elements of the training will be web-based, requiring further upgrades to the OFEB web site. A survey will be issued shortly to federal agencies requesting additional insight into what specific leadership training needs and methods are a priority.

A complete review of the program's implementation requirements will be discussed at the Policy Committee's annual retreat, in late June, but approval has been given to start assembling the components. We are grateful to Lynn for her hard work and creativity. For questions or additional information, contact Ron Johnson at 503-326-2060 or rjohnson@pcez.com.

In Brief . . .

• OFEB Collaborates with Oregon Liberal Arts Placement Consortium to Promote Federal Jobs

The Oregon Federal Executive Board is pleased to bring federal agencies serving Oregon and SW Washington together at the Oregon Liberal Arts Placement Consortium (OLAPC) Job Fair, **Thursday, April 7th** at the Chiles Center, University of Portland. The OLAPC is a consortium of nine leading Oregon liberal arts colleges and universities: Eastern Oregon University, George Fox University, Lewis and Clark College, Linfield College, Pacific University, Reed College, University of Portland, Western Oregon University and Willamette University.

The OFEB has brought together seven federal agencies in one location at the fair to answer questions from interested seniors and explain job opportunities. The participants are:

Bonneville Power Administration
Bureau of Land Management, Oregon/Washington
Indian Health Service
Natural Resources Conservation Service

Social Security Administration
U.S. Coast Guard
Veterans Affairs Regional Office

This is part of the OFEB's community outreach efforts and an attempt to shine a positive light on federal public service to the next generation in our workforce. More information about the fair can be found on our web site, at www.oregon.feb.gov, or the OLAPC web site, at www.olapcjobfair.org.

- **Public Affairs Committee Explores Congressional Relations with Local Staff Reps**

The OFEB's Public Affairs Committee will welcome Rian Windsheimer from U.S. Senator Gordon Smith's Office and Hillary Barbour from U.S. Congressman Blumenauer's Office on **Friday, April 8th**, 10:00 - 11:30 a.m. at the ODS Tower, 601 SW Second Ave., 20th Floor, Portland, OR 97204. The session will feature a casual discussion on the finer points of effective interaction between federal agencies, congressional representatives and their staff. This meeting is open to all local public affairs and communications professionals. Refreshments will be provided. Please contact Jeff Sargent at 503-326-3030 or jsargent@pceez.com if you plan to attend. Thanks to Public Affairs Committee Chair Michael Campbell of the Bureau of Land Management for arranging this noteworthy event.

- **Minority Business Opportunity Committee Hosts Supplier Diversity Training for Buyers**

The MBOC is offering a Supplier Diversity Training for Buyers, **Friday, April 22**, 9am - 4pm at the University Place in Portland, Oregon. Buyers and/or contract compliance professionals whose agency has participation goals and programs for minority-owned, women-owned, disadvantaged, and emerging small businesses (DMWESB) should plan to attend. Three noted experts will discuss how DMWESB programs originated and which ones have been successful, and share best practices on supplier diversity procurement. Registration information is available on the [MBOC web site](#). For additional information, contact [Rhonda Edmiston](#) at 503-944-7587.

- **Professional Excellence 2005: "Effective Communication in a Diverse Work Environment"**

Professional Excellence 2005, the OFEB's premier annual employee training session, will be held **Tuesday, May 10th**, 8:15 a.m. - 4:00 p.m. to the Holiday Inn, Downtown/Convention Center, Belmont Ballroom, 1441 NE 2nd Ave., Portland, Oregon 97232. PE '05 offers six full hours of structured training and skill development exercises that will help any employee communicate more effectively in the work place.

Successful consultant Greg Bell has extensive experience at facilitating training sessions on cultural diversity and competency, conflict resolution, team-building, problem solving and more. He will present information and activities designed to develop skills/competencies such as accepting, affirming and reflecting, and strengthen behaviors like openness and confidence. Small-group and/or individual practice sessions will be applied. This training program is open to **ALL** federal employees. The cost is only \$69 per person, which includes lunch. Seating is limited to the first 125 registrants. To register, download an OFEB registration form from www.oregon.feb.gov and e-mail or fax it to Mary Ceciliani at mcecilia@pceez.com, fax: 503-326-2070.

- **Federal Partners Bring Emergency Preparedness Exercise to Portland**

The U.S. Department of Homeland Security/FEMA, General Services Administration and the Oregon Federal Executive Board are proud to offer a half-day interagency tabletop exercise on **Thursday, May 19th**, 8:00 am - 12:00 pm at the Green-Wyatt Federal Building, 1220 SW Third Ave, Room 272, Portland, Oregon 97204. Open to senior leaders and those with direct COOP responsibilities, "Steadfast Response 2005" will take participants through the simulation of an emergency that may include natural and/or terrorism-related events in the Portland metro area. Small group interaction and problem solving exercises are included.

This exercise is free of charge. To reserve your seat, use the "Steadfast Response 2005" registration form attached or download it from www.oregon.feb.gov, and return it completed to Ron Johnson of the OFEB at rjohnson@pceez.com or fax: 503-326-2070 by **April 29, 2005**. Seats are limited to three per office (we will try to accommodate agencies with multiple locations by allowing one per additional location, depending upon capacity).

- **Shared Neutrals Helps Their Liaisons Stay Sharp**

The OFEB's Shared Neutrals Committee brought 30 of their member organization liaisons together on March 31st at the Portland Building for a refresher on the "ins and outs" of being an excellent advocate for alternative dispute resolution (ADR). Liaisons promote the program within their organization and are the first point of contact for those who are considering mediation or other forms of dispute resolution. The session also introduced a new group facilitation pilot program to the liaisons that Shared Neutrals will test over the next several months. The training was designed and led by Jeff Bauman of the City of Wilsonville and Mary Rowe of the City of Milwaukie.

The Shared Neutrals Program is a collaboration of 28 federal, state and local governments, school districts and mediation service organizations. They provide free ADR services to their members in exchange for their participation in and support of the program. For more information, contact Board Chair Fran Petersen at 503-819-1087 or fjpetersenfj@aol.com, or go to their page on the OFEB site, at www.oregon.feb.gov/SharedNeutrals.htm.

CALENDAR OF EVENTS

April 2005	
4/6, 2 - 4 pm	Shared Neutrals Committee*
Location: Robert Duncan Plaza 333 SW 1st Ave., 10th Fl., Portland, OR 97204	
4/7, 10 am - 3 pm	OLAPC Job Fair
Location: University of Portland, Chiles Center 5000 N. Willamette Blvd., Portland, OR 97203	
4/8, 10 - 11:30 am	Public Affairs Committee*
Location: ODS Tower 601 SW Second Ave., 20th fl., Portland, OR 97204	
4/19-20, 8:30 am	CSRS Retirement & Estate Planning
Location: Green-Wyatt Federal Bldg. 1220 SW 3rd Ave., #272, Portland, OR 97204	
Cost: \$100 federal, \$40 non-federal spouses. THIS CLASS IS FULL. Go to www.oregon.feb.gov for other sessions or contact Mary Ceciliani at mcecilia@pcez.com .	
4/22, 9 am - 4pm	MBOC Supplier Diversity Training
Location: University Place, Columbia Falls Ballroom 310 SW Lincoln Street, Portland, OR 97201	
Cost: \$50 for one ticket, \$90 for two	

* See meeting description below

April 2005 (cont.)	
4/29, 10 am - 1 pm	Oregon FEB Forum
The OFEB Policy Committee presents a unique discussion about the impact of the administration's structural changes on federal agencies in our region. Guest speakers include Norm Enger from OPM and Jim Thurber of American University. This event is for federal agency directors or senior executives.	
May 2005	
5/10, 8:15 am - 4 pm	Professional Excellence 2005
Location: Holiday Inn, Convention Center, Belmont Ballroom, 1441 NE 2nd Ave., Portland, OR 97232	
Cost: \$69 (see page 1 for details)	
5/19 8 am - 12 pm	"Steadfast Response 2005"
Location: Green-Wyatt Federal Bldg. 1220 SW 3rd Ave., #272, Portland, OR 97204	
Cost: FREE	
5/25-26, 8:30 am	FERS Retirement & Estate Planning
Location: Green-Wyatt Federal Bldg. 1220 SW 3rd Ave., #272, Portland, OR 97204	
Cost: \$100 federal, \$40 non-federal spouses. THIS CLASS IS FULL. Go to www.oregon.feb.gov for other sessions or contact Mary Ceciliani at mcecilia@pcez.com .	

OFEB COMMITTEE CORNERS

<p style="text-align: center;">Policy Committee</p> <p>The committee will meet again in late June to evaluate the requirements for the OFEB to implement the new leadership development and training program (see pg. 1).</p> <p>Q?: Ron Johnson, 503-326-2060; Jerry Lorang, 503-326-2515</p>	<p style="text-align: center;">Administrative Services</p> <p>Committee Co-Chairs Lynda Stelzer and Kathy Eaton are working on charter agreements for theirs and their two sub-committees, the MBOC and Shared Neutrals. The next Admin. Services Committee meeting is expected to be in June.</p> <p>Q?: Lynda Stelzer, 503-230-4966; Kathy Eaton, 503-808-6092</p>
<p style="text-align: center;">Combined Federal Campaign</p> <p>Congratulations and thanks to Wendy Haney of the Federal Highway Administration, Vancouver, for accepting the position as Chair of the 2005 local CFC. The application period for charities to participate in the 2005 CFC is March 14 - April 18.</p> <p>Q?: Jeff Sargent, 503-326-3030</p>	<p style="text-align: center;">Emergency Preparedness</p> <p>Co-Chairs Les Miller and Gail Dreckman are working with the OFEB on the implementation of the Workplace Safety Preparedness Plan. The next quarterly Oregon Interagency COOP Partnership (OICP) meeting is July 14 in Portland.</p> <p>Q?: Gail Dreckman, 503-230-3778; Les Miller, 503-808-4400</p>
<p style="text-align: center;">Minority Business Opportunity</p> <p>The MBOC hosts a Supplier Diversity Training for Buyers on April 22nd (see pg. 2). The committee is also proud to announce that Martin Luther King III will be the keynote speaker at the 2005 MED Week luncheon Oct. 5th.</p> <p>Q?: Rhonnda Edmiston, 503-944-7587; Mary Witty, 503-326-5105</p>	<p style="text-align: center;">Public Affairs</p> <p>The next Public Affairs Committee meeting, to be held April 8th, (above and pg. 2), will feature a discussion with local staffers Rian Windsheimer and Hillary Barbour on the finer points of congressional relations.</p> <p>Q?: Michael Campbell, 503-808-6031</p>
<p style="text-align: center;">Shared Neutrals/ADR</p> <p>The Shared Neutrals Board just hosted a liaison training session on March 31st (see pg. 2). They continue work on a pilot program for group conflict facilitation services.</p> <p>Q?: Fran Peterson, 503-819-1087; Karin Waller, 503-317-3698</p>	<p style="text-align: center;">Did You Know?</p> <p>The regional Bureau of Land Management office, in partnership with the Forest Service and other federal agencies, manages 15 million acres in Oregon and over 400,000 in Washington. That's almost 24% of the entire acreage in the state of Oregon.</p>

OFEB Policy Committee

Chair: **Jerry Lorang**, Veterans Affairs Regional Office
Vice-Chair: **Anne Badgley**, Regional Ecosystems Office

Cathy Callahan, National Labor Relations Board
Michael Campbell, Bureau of Land Management
Randy Crockett, Social Security Administration
Gail Dreckman, Bonneville Power Administration
Kathy Eaton, Bureau of Land Management
Janice Goodwin, Nat'l Agricultural Statistics Service
Bob Graham, Natural Resources Conservation Service
Harry T. Hall, Fed. Energy Regulatory Commission

Colonel Richard Hobernicht, Army Corps of Engineers
Captain Paul Jewell, U.S. Coast Guard, Marine Safety
Jim Johnson, U.S. Postal Service
Bill McNamee, DHS, Citizenship & Immigration
Les Miller, Army Corps of Engineers
Lynda Stelzer, Bonneville Power Administration
Captain Frank Williams, Indian Health Service

OFEB Committees & Chairs

Administrative Services

Kathy Eaton, Bureau of Land Mgmt., 503-808-6092
Lynda Stelzer, Bonneville Power Adm., 503-230-4966

Combined Federal Campaign

Wendy Haney, Federal Highway Admin., 360-619-7930

Emergency Preparedness

Gail Dreckman, Bonneville Power Adm., 503-230-3778
Les Miller, Army Corps of Engineers, 503-808-4400

Minority Business Opportunity Committee

Rhonnda Edmiston, Port of Portland, 503-944-7587
Mary Witty, Small Business Admin., 503-326-5105

Public Affairs

Michael Campbell, BLM, 503-808-6031

Shared Neutrals/Alternative Dispute Resolution

Fran Petersen, Bonneville Power Adm., 503-819-1087

Links

Emergency Prep Info - www.prepareoregon.org/oregon.html
Fed Employees Health Benefits - www.opm.gov/insure/health/
Federal Executive Boards - www.feb.gov
Federal Jobs - www.usajobs.opm.gov
Federal Long Term Care Insurance - www.ltcfeds.com
Federal Register - www.gpoaccess.gov/fr/
Federal Thrift Savings Plan - www.tsp.gov

Air Force Reserve 939th ARW - www.afrc.af.mil/939ARW
Army Corps of Engineers, NW Div. - www.nwd.usace.army.mil
Army Corps of Engineers, Portland - www.nwp.usace.army.mil
Bonneville Power Administration - www.bpa.gov
Bureau of Land Management - www.or.blm.gov
Bureau of Reclamation - www.usbr.gov/pn
Coast Guard - www.uscg.mil/d13/default.htm
Dept. of Energy, Albany Research - www.alrc.doe.gov
Department of Homeland Security - www.dhs.gov
Dept. of Housing & Urban Dev. - www.hud.gov
Department of Justice - www.usdoj.gov
Department of Veterans Affairs - www.va.gov
Environmental Protection Agency - www.epa.gov/region10
Federal Bureau of Investigation - www.fbi.gov
Federal Energy Regulatory Comm. - www.ferc.fed.us
Fish & Wildlife Service - pacific.fws.gov

Flexible Spending Accounts - www.fsafeds.com/fsafeds/
FirstGov (links to federal agencies) www.firstgov.org
Money Management - www.mymoney.gov
Mt. St. Helens News - vulcan.wr.usgs.gov/Volcanoes/Cascades
Office of Mgmt. & Budget - www.omb.gov
President's Mgmt. Agenda - www.whitehouse.gov/results/agenda
SBA's SCORE Program - www.scorepdx.org/brc.htm

Food & Drug Administration - www.fda.gov
Forest Service - www.fs.fed.us
General Services Admin. - www.gsa.gov
Indian Health Service - www.ihs.gov
Internal Revenue Service - www.irs.ustreas.gov
Nat'l Agricultural Statistics Service - www.nass.usda.gov/or
National Labor Relations Board - www.nlr.gov
Natural Resources Conserv. Svc. - www.or.nrcs.usda.gov
Oregon Military Dept. - www.oregon.gov/OMD
Rural Development - www.rurdev.usda.gov
Social Security Administration - www.ssa.gov
Small Business Administration - www.sba.gov/or
Transportation Security Admin. - www.tsa.dot.gov/public
U.S. Office of Personnel Management - www.opm.gov
U.S. Postal Service - www.usps.gov
VA Medical Center - www.va.gov/portland

OFEB Staff

Ron Johnson, Executive Director:
rjohnson@pcez.com, 503-326-2060

Jeff Sargent, Management Analyst:
jsargent@pcez.com, 503-326-3030

Mary Ceciliani, Program Assistant:
mcecilia@pcez.com, 503-326-3010

1220 SW Third Ave., Suite 1776, Portland, Oregon 97204
Ph: 503-326-3010 Fax: 503-326-2070

www.oregon.feb.gov